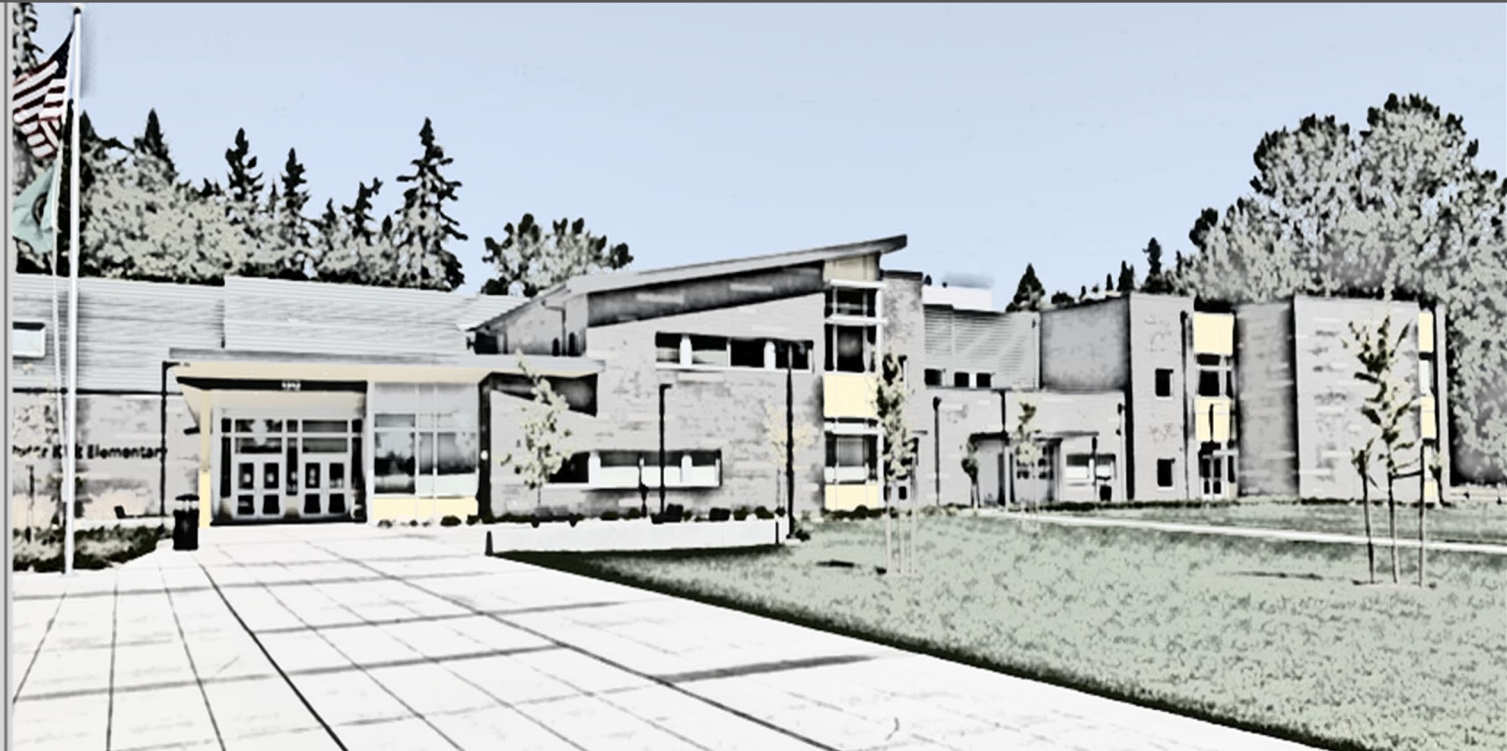


# MEMBERSHIP MEETING

## DECEMBER 2, 2021



# AGENDA

## Call to Order

- Welcome
- President Update

## Approval of Minutes

## Treasurer

- Financial Report
- Budget

## Board Updates

- STEM
- Arts
- Advocacy/DEI
- Fundraising
- Enrichment
- EVP Update
- Volunteering
- Membership

## Additional Q&A

## Meeting Adjourns

Lindsay Little & Joanna Van Thiel

Sarah Trester & Winn Richardson

Oksana Naidu

Minhui Lee

Jenny Wang

Negah Hekmati

Laura Castillo & Laura Harding

Kristen Kissinger

Elysia Heller

Kelly Radcliff

Lindsay Toivola & Kyla Hoesley

## Alumni Scholarship Opportunity

- **Goal:** To provide recognition of overall achievement and community service by awarding monetary assistance toward the further education of a selected graduating senior from the Lake Washington School District and alum of Peter Kirk Elementary.
- **Next Steps:**
  - Approve to Budget (During Treasurer Report)
  - Form a Scholarship Committee with representation from PTSA members, staff and faculty
  - Fine tune criteria for scholarship
  - Promote scholarship/begin accepting applications
  - Award first annual recipient



# President Update

Lindsay Little & Joanna Van Thiel

## Non-PTSA Sponsored Activities Supported by PTSA

- **Ski Bus by WebbSki** – Additional information and signups for the Ski Bus will be sent in the next few days
- **Holiday Giving** – For the 2<sup>nd</sup> year in a row, Melanie Miller and PK Cares are coordinating a sign-up genius for PK families to give back to our school community through gift giving.



### **WEBBSKI IS ROLLING OUT OF PETER KIRK AGAIN!!!**

WHERE:	Snoqualmie Summit Central Ski Area
WHO:	Students in Grades 2nd-5 <sup>th</sup>
START DATE:	Thursday January 6, 2021
HOW:	Get a Webbski Registration Form, Fill it, Mail it to WebbSki Address





# Approval of Minutes

Sarah Trester and Winn Richardson

Approval of September Membership Meeting Minutes



# Financial Report – October 2021

Oksana Naidu

## **Operating Accounts:**

- Total Starting Balance (10/1/21) = **\$127,947.00**
- Total Ending Balance (10/31/21) = **\$127,474.48**

## **Non-Operating Accounts:**

- Total Starting Balance (10/1/21) = **\$32,648.98\***
- Total Ending Balance (10/31/21) = **\$32,649.79\***

*\* Represents Rainy Day Fund CD*

## **YTD Operating Results:**

- YTD Income/Receipts **\$53,685.94**
- YTD Expenditures **\$13,256.45**

## **Items of Note:**

- Income comprised mainly of Fun Run Donations (\$43.8K), Membership Dues (\$7.5K), CD Interest (\$823), and Matching (\$920)
- Expenses comprised of Fun Run (\$4.1K), BTS/BTB supplies/materials (\$2.1K), Storage (\$2K), PayPal fees (\$1.3K), Community Ed (\$1K), Stock the fridge/BTS lunch (\$965), Teacher Support (\$786), Insurance (\$510)
- Filed annual tax return – Form 990EZ
- Renewed annual insurance coverage
- Updated governance rosters with WA SOS and IRS
- Upcoming important compliance dates:
  - >> Mid-year Financial Review – January
  - >> WA SOS Annual Report – January
  - >> IRS 1099 forms – January
  - >> WA DOR Annual Biz License renewal - January



# 2021-2022 Budget Update

Oksana Naidu



The full budget and proposed changes can be found on the PK PTSA website.

	Original Budget	Revised Budget	Proposed Changes
<b>OPERATING BUDGET</b>			
<b>Income:</b>			
Fun Run & Corp Matching	63,000	63,000	-
Events & Programs	55,556	55,556	-
Membership & Misc	7,895	7,895	-
	<b>\$ 126,451</b>	<b>\$ 126,451</b>	<b>\$ -</b>
<b>Expenses:</b>			
Enrichment, Engagement, & Advocacy	(24,390)	(24,390)	-
Events, Programs & Fundraising	(47,350)	(47,350)	-
Grants, Stipends, & Support	(61,759)	(62,759)	(1,000)
Discretionary	(6,465)	(5,465)	1,000
Membership/Other	(15,160)	(15,160)	-
STEAM Programs	(11,320)	(11,320)	-
	<b>\$ (166,444)</b>	<b>\$ (166,444)</b>	<b>\$ -</b>
<b>NON-OPERATING BUDGET</b>			
<b>Income:</b>			
Surplus (CarryOver)	31,178	31,178	-
Misc/Other	8,815	8,815	-
Special Projects Fund	36,000	36,000	-
	<b>\$ 75,993</b>	<b>\$ 75,993</b>	<b>\$ -</b>
<b>Expenses:</b>			
Special Projects Expenditures	<b>\$ (36,000)</b>	<b>\$ (36,000)</b>	<b>\$ -</b>
<b>Total Income</b>	<b>\$ 193,629</b>	<b>\$ 202,444</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ (202,444)</b>	<b>\$ (202,444)</b>	<b>\$ -</b>

PK Alumni  
Scholarship  
\$1,000

# Approval of Budget Changes

Oksana Naidu





# STEM

Minhui Lee



## Hour of Code (Dec 6-12)

- Most Peter Kirk teachers will be doing it in the classroom with their students as part of their school day.
- PTSA STEM will curate some activities for kids to access and enjoy at home. Look for communications next week.



## Pacific Science Center Virtual Assembly

- January 28, 2022; during school hours

## Arts

Jenny Wang

## Reflections Art Contest

Peter Kirk Student entries

## Reflections Art Contest

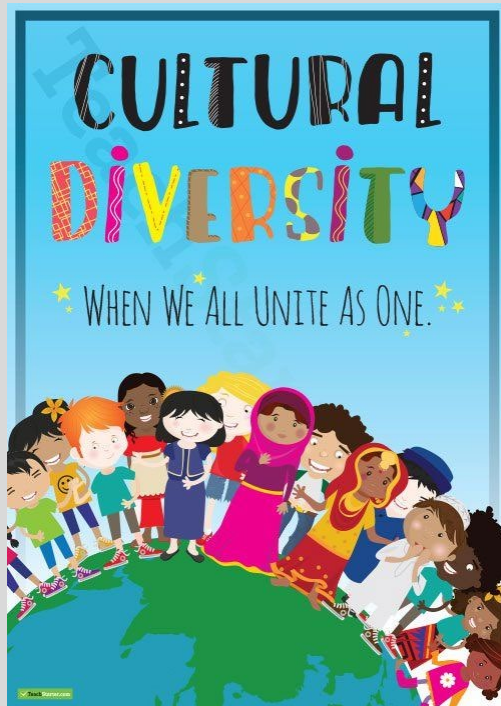
Peter Kirk Student entries





## Cultural Ambassador Program

The focus of the DEI (Diversity, Equity and Inclusion) Committee is to celebrate the diversity within our school. With your help as cultural ambassadors we can continue to create a dynamic and healthy culture that makes it possible for all students to thrive.



### As a Cultural Ambassador you can:

1

Help with translating  
PTSA written and  
occasional verbal  
communication

2

Help students learn  
about your country's  
music, art and  
traditions.

3

Partner with PTSA for  
cultural events and  
International nights.

Contact DEI Committee Chair, [Kameh Saman](#) to learn more!  
[diversity@peterkirkptsa.org](mailto:diversity@peterkirkptsa.org)

## Fundraising Opportunities

- **Bellevue Downtown Ice Rink** – a \$3 donation to our PTSA for each paid admission from your membership that mentions Peter Kirk Elementary upon check-in at the rink. We will donate any proceeds from the fundraiser to Pantry Packs, 'tis the season to pay it forward!
- **Amazon Smile** – As you shop this holiday season, please make sure your Amazon account is set up with Amazon Smile. Shop at [smile.amazon.com](https://smile.amazon.com) and Amazon will donate 0.5% of eligible purchases to our PTSA
- **Fun Run Matching** – Please double check with your employer to see if they will match your donation.



## Second Grade Garden

- Hands on learning-whether it was digging in the garden beds and finding worms or smelling the rosemary and touching the flowers bulbs-2nd grade gardeners are busy at work.



## Parent Survey

- Help us plan enrichment for next year. Please be on the lookout for and respond to the upcoming parent survey.





## Focus

- Provide meaningful interactions school-wide and in small groups that support diversity, equity and inclusion
- Promote unity and engagement community wide
- Continue to strengthening the school community
- Facilitate curious and courageous conversations about race

## Roadmap to Excellence

- Fall Survey to identify Focus
- Donate DEI themed books to classrooms
- Diversity, Equity and Inclusion Committee
- Identify Cultural Ambassadors
- Incorporate Transformative Family Engagement into all PK PTSA activities
- Spring Survey to measure results of actions

# Volunteering

Kelly Radcliff



## Morning Car Line Greeters

- Volunteer Opportunity! Help welcome our kids to school in the morning by opening doors from the car line.

\* All volunteers must be district approved and follow district volunteer guidelines

## Lost and Found

- Be on the lookout for the Lost and Found rolling racks on Wednesday mornings in the promenade in front of the school.

# Membership

Lindsay Little and Joanna Van Thiel



## PTSA Member Benefits

- **National PTA** exclusive offers and discounts, including LifeLock, Quicken Loans, AARP, car rental companies, dell and others.
- **Washington State PTA** exclusive offers and discounts, including FedEx, Silverwood, Wild Waves and others.
- Resources for Covid news/guidance



## Give the Gift of a PTSA Membership

- Memberships can be gifted. Great for family, friends or teachers/staff!

Q&A

**Any Questions?**



Next Membership Meeting January 27, 2022, 7pm Via Zoom

A Happy Holidays  
& a Happy New  
Year  
to  
all our  
Peter  
Kirk  
Families!

- The PK PTSD

